

Level One Application — Planning Stage

Site development (15 points possible)

Points	Activity	✓
5	Identify a location for your Habitat Education Site. (Attach Habitat Education Site Checklist)	
10	Students map proposed site (attach sample of student map). Identify sunny, shady, dry, and boggy areas.	
Subtotal points		

Student projects and participation (30 points possible)

Points	Activity	✓
10	Students gather baseline data of current wildlife activity. (Attach Wildlife Observation Record)	
10	Students research the site to determine what wildlife and plants existed there historically. List three sources (books, internet site, individuals). 1. _____ 2. _____ 3. _____	
10	Teachers use the Habitat Education Site to conduct lessons in art, math, English, or social studies. Teacher _____ Grade ___ Lesson _____ Teacher _____ Grade ___ Lesson _____ Teacher _____ Grade ___ Lesson _____	
Subtotal points		

Annual timeline and goals (20 points possible)

Points	Activity	✓
10	Develop a timeline for your project for 1 year. Include plantings, fundraisers, clean-up days, celebrations, specific curriculum themes, establishing a Habitat Team, etc. (Attach Annual Calendar Worksheet)	
10	Establish project goals and vision for years 1 to 3. (Attach Vision and Goals Worksheet)	
Subtotal points		

Habitat Team and partnerships (60 points possible)

Points	Activity	✓
5	Identify a Project Coordinator. Name _____ Is he or she a trained 4-H Wildlife Steward? _____ If yes, date of training _____ Who is the backup coordinator? _____	
5	Get school district and principal approval. (Attach documentation)	
5	Meet with custodial/grounds staff to tell them about your project. (It is important for them to understand your project and what you hope to accomplish. They also need to understand their role in the project.) I, _____, understand the goals and vision for the 4-H Wildlife Stewards Habitat Education Site. I understand who is responsible for maintaining the wildlife habitat area. _____ Custodial Staff signature	
5	Recruit at least one Junior 4-H Wildlife Steward to serve on the Habitat Team. Name _____ Grade _____	
5	Schedule a date a for 4-H Wildlife Stewards Staff Member to visit your site Staff member name _____ Date of visit _____	
5	Recruit at least four members (this could include a youth member) for a 4-H Wildlife Stewards Habitat Team. Name _____ Title _____ Responsibilities _____ Name _____ Title _____ Responsibilities _____ Name _____ Title _____ Responsibilities _____ Name _____ Title _____ Responsibilities _____	
10	At least one Habitat Team member completes the 4-H Wildlife Stewards training. Name _____ Training Date _____ Name _____ Training Date _____ Name _____ Training Date _____	
10	Set up a system of communication within the Habitat Team. (Attach Habitat Team Communication Plan Worksheet)	
10	Present information about the project to the PTA, an all-school assembly, or at a school staff meeting. Name of 4-H staff member _____ Date and time of presentation _____ Audience _____	
	Subtotal points	

Record keeping (35 points possible)

Points	Activity	✓
10	Set up and maintain a project journal. (Be prepared to show the Certification Team.) Who maintains the journal? _____ Are photos dated and labeled? _____ How often is it updated? _____	
5	Take “before” pictures of your site and include them in the journal. (Be prepared to show the Certification Team.)	
10	Submit at least 50 hours of volunteer service online at wildlifestewards.4h.oregonstate.edu	
10	Complete the online annual Member School enrollment at wildlifestewards.4h.oregonstate.edu	
	Subtotal points	

Celebrate success (10 points)

Points	Activity	✓
10	Plan and organize a kick-off celebration for your 4-H Wildlife Stewards Habitat Education Site. Date/time of event: _____ Audience: _____ Were special guests invited? Who? _____ _____ Was media invited? <input type="checkbox"/> yes <input type="checkbox"/> no Number of people who attended _____	
	Subtotal points	

Budget and fundraising (25 points)

Points	Activity	✓
20	Develop an annual budget for your project. (Attach Budget Worksheet)	
5	Identify three funding sources for your project. Source 1 _____ Source 2 _____ Source 3 _____	
	Subtotal points	

Enrichment opportunities (60 points possible)

Points	Activity	✓
20	Create and/or maintain a 4-H Afterschool Club for your project. Name of club _____ County _____ Name of 4-H Extension staff contact _____ Club leader _____ Enrollment date _____ Number of members ____	
10	Present or submit a display for the 4-H Wildlife Stewards Summit or for a Presentation Day. Date of Summit or Presentation Day _____ Title of presentation _____ Number of students involved _____ <input type="checkbox"/> Oral presentation <input type="checkbox"/> Display	
30	Attend the 4-H Wildlife Stewards Camp (10 points per camper). Name of camper _____ Application date _____ Name of camper _____ Application date _____ Name of camper _____ Application date _____	
	Subtotal points	

Total points

Site development _____

Student projects and participation _____

Annual timeline and goals _____

Habitat Team and partnerships _____

Record keeping _____

Celebrate success _____

Budget and fundraising _____

Enrichment opportunities _____

Total points _____